



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT PT. MADHAV RAO SAPRE COLLEGE

JAIL ROAD, GORAKHPUR, PENDRA ROAD, DIST. - GUARELLA-PENDRA-
MARWAHI (C.G.)

495117

<https://pmrscollege.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Pt. Madhav Rao Sapre College, Pendra Road, is situated in Gaurella-Pendra-Marwahi district, Chhattisgarh, and is affiliated to Atal Bihari Vajpayi University, Bilaspur and recognized by UGC under Section 2(f) and 12(b) of the UGC Act. The institution was established on 11th November 1989 in the name of Pt. Madhav Rao Sapre, a pioneering name in the field of journalism. Catering to the students of the tribal belt of Pendra Road, it was the only Girls' College in the area till the academic session of 2014-15. The college has been converted into a co-ed college from the academic session of 2015-16 by the order of the Government of Chhattisgarh.

The College offers four programmes - Undergraduate programme in Arts (B. A.) and Science (B. Sc.); Postgraduate programmes in three subjects of Arts i.e. M. A. Sociology, Political Science and Hindi; and PGDCA.

Fostering the future of the nation, the college is all geared to meet the changing demands of the time and develop its infrastructure to adopt and accommodate new technologies, faculties and start new courses for the benefit of the students of the area.

The college has carved a niche for itself by providing a safe academic environment and merit based education. The students are empowered through quality education, discipline and varied extension activities.

A distinctive feature of the college is the strong bond between teachers and students. The students are able to approach the teachers for their academic problems. The amicable atmosphere of the college and the student friendly attitude of the teachers generate an environment that gives rise to better and qualitative holistic education.

The college also has an alumni association, which is an integral part of the institution and that credits the institution for imbibing values of hard work, time management, team spirit, professionalism and ethics.

As part of its continued efforts to upgrade the existing infrastructure and provide more opportunities to its students, the college is submitting Self Study Report to NAAC for accreditation, which is a formative step towards attaining the qualitative goals towards which the institution has always strived for since its establishment.

Vision

The college envisions itself as one of the pioneering institutes of the region, providing qualitative holistic education to the students hailing from the socio-economically challenged backgrounds, and geographically remote areas. It sees itself as an institute that not only provides the students with the necessary academic and employable skills but also with the crucial life skills that will enable them to face life in a balanced and holistic manner, and be a model citizen of the nation imbued in the values of humanity and compassion.

Mission

The mission of the college is to provide to the students of the region a holistic and value based qualitative education. It aims to:

- provide a secure and well conducive environment for the overall development of the relevant employability skills as well human values.
- sensitize the students towards socio-economic issues with emphasis on gender and human rights as well as on environmental issues through extension activities and also by introducing the students to various co-curricular activities such as literary, sports and cultural activities.
- prepare the students for availing the opportunity of higher education at the nearby central universities like Indira Gandhi National Tribal University in Amarkantak and Guru Ghasidas Vishwavidyalaya, Bilaspur.
- provide practical and employable skills through collaborations with the industry and institutes of higher education and vocational training.
- prepare judicious and conscientious future citizens through community outreach programs under NSS and other institutional initiatives.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**Institutional Strength****Institutional Strength:**

- The college offers quality education to the students, coming from the remote and tribal areas of Pendra Road. Most of the students belong to the socio-economically challenged sections and the college is their only chance of getting an education and thus progress in life. Being the only college within about 10 km radius of the city, the college is also easily reachable to students from various interior villages along the Bilaspur-Pendra Road route as it is situated close to the Railway station and Pendra Road Bus Stand.
- Though changed to a co-ed college from being the only girls' college in the region, the college still boasts of having the maximum number of admission of girl students.
- One of the biggest strength of the college is its dedicated team of faculty members and an equally enthusiastic and eager batch of students who work together towards a better, effective and qualitative teaching-learning experience.

Institutional Weakness**Institutional Weakness:**

- The college lacks in many infrastructural requirements like lack of faculty members and office staff, shortage of classrooms and well equipped laboratories, etc. Being situated in a rural area where most of the inhabitants are involved in farming activities, the institution also faces problems like irregularity of student attendance due to seasonal farming obligations and economic constrictions.
- The socio-economic conditions along with non-conducive terrain of the area make it difficult for the students to cope with the demands of a highly competitive job market. Due to negligible educational

environment at home, lack of exposure and very low language skills combined with irregularity in attendance, many of the students fall short in their academic performance.

Institutional Opportunity

Institutional Opportunity:

- The institution has great potential for growth. As the only higher educational institution in the vicinity, it offers a scope for the students to opt for further studies after their basic 10+2 education. It is a stepping stone for the students to get a graduate degree and move on towards professional degrees from central universities like Indira Gandhi Tribal National University, or Guru Ghasidas Vishwavidyalaya, Bilaspur.
- Educational guidance and career counselling is also provided by the teaching faculty to the students for any issues they face in their student life. Being at a crucial juncture in their life, they are faced with a lot of confusion, doubts and conflict. Faculty members are always working towards providing these students with an apt advice and possible solutions whenever approached.
- There is a lot of scope for the college to expand its horizons and become the hub of quality education by collaborating with the industry and other institutes of education in the area.

Institutional Challenge

Institutional Challenge:

- The biggest challenge the institution faces at present is to update its infrastructure to meet the growing number of students. The starting of new faculties and providing the required facilities with limited funds hamper the progressive steps undertaken by the institution.
- Developing a fruitful collaboration with the industry is another challenge that the institution is trying to address at present.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Atal Bihari Vajpayee University and follows the University curriculum for the programmes it offers. The curriculum guideline is followed by all the faculties in the imparting of education. Academic activities are planned and designed keeping the curriculum in mind and implemented as per the academic calendar of the Higher Education Department of the State Government and the University. Academic activities like assignments, project work and field trips are undertaken as per the demands of the curriculum. Time table is chalked out by the college for the proper and timely impartation of the syllabus. Internal tests, semester examinations and term end examinations are conducted as per the guidelines given or time table set by the University. All information related to time tables, college activities, classes and evaluation are displayed on the college notice board. Presently due to the covid-19 pandemic situation, the college has also formed WhatsApp group of each class wherein all information related to college academics and other activities are

posted in the groups.

Teaching-learning and Evaluation

The teaching-learning process is student oriented and based on the university curriculum. There is an amalgamation of traditional teaching methods and the employment of new approaches and technology. Class tests, academic activities like discussions or question-answer sessions, oral quiz, internal tests and university examinations help in the summative and formative evaluation of the students. Students are encouraged to approach the teacher for their doubts and problems. Guest lectures and workshops are organized by the departments for the benefit of the students.

There are 07 departments in the Arts faculty of the college i.e. Economics, English, Geography, Hindi, Home Science, Political Science and Sociology conducted by 06 regular and 04 temporary faculty members. The Science faculty in the college consist of 05 departments i.e. Physics, Chemistry, Mathematics, Biology and Zoology, having 05 regular and 01 temporary faculty member.

Research, Innovations and Extension

The institution encourages and motivates its faculty and staff to participate in research activities like conferences/workshops/seminars, and publish research papers. As part of its extension activities the college has strong links to the local community. The college has a Red Cross Society and NSS unit that motivates the students towards social and civic responsibilities and action. Several extension activities planned throughout the session like SVEEP programmes, Cleanliness drive, 'No Plastic Drive', 'No Tobacco Drive', Plantation, Awareness programmes, Red Cross and NSS activities.

Infrastructure and Learning Resources

The College has a sprawling campus spread across 13.5 acres. Situated adjacent to a sports stadium, it has unlimited scope for sports activities as is evident from the excellent performance of its students who are selected for the State and University teams in various categories. There are 16 classrooms, 04 laboratories (Physics, Chemistry, Home Science and Geography), 01 ICT room and 01 computer lab for the PGDCA programme. The college has a central library that is well equipped with course books, reference books and recently added N-LIST subscription.

There is 01 staff room and 01 girls' common room with attached wash room, 01 washroom for female staff, 02 common washrooms, internet connectivity and safe drinking water. The college also has the facility of canteen and a cycle stand for the students.

The entire college campus is under CCTV supervision for the sake of security: the entrance, classrooms and corridors have been equipped with CCTV cameras.

With increasing number of admissions and future expansion of faculties, the college has been trying to augment its existing infrastructure like expand library facilities, purchase new computers, build the boundary wall of the college, etc.

Student Support and Progression

The college aims to provide the best in terms of qualitative education and better opportunities to its students. Students' needs are kept in mind while designing and planning the activities for the academic session. Counselling and mentoring and extra classes is provided by the teachers as per the needs of the students. The college has a Redressal Cell to address students' complaints and problems as well as a Women's Redressal Cell. Students' Wall magazine – "Students' Corner" gives the students an opportunity for self expression and also works as a point of information on various topic related to them.

Students are encouraged to progress in their studies and also take part in all the co-curricular activities of the college: academic, literary, cultural as well as sports. To motivate the students for higher studies, achievements of the students selected by reputed higher educational institutions is uploaded in the college website.

Governance, Leadership and Management

The Principal is the Head of the institution, followed by the Vice Principal who is second in charge. The staff and faculty constitute the committees formed for various academic, administrative and extracurricular activities of the college.

Leadership quality is encouraged and developed among the staff and faculty. The committees are free to design and plan out their activities in accordance with the academic calendar and as per the guidance of the Principal. Departments have their own autonomy for preparing and completing their curriculum needs. Suggestions given by the staff and faculty are taken into consideration and innovation and creativity are encouraged.

The College has Arts faculty comprising of a total of 07 teaching departments: Economics, English, Geography, Hindi, Home Science, Political Science and Sociology; and Science faculty comprising of 05 departments: Physics, Chemistry, Mathematics, Biology and Zoology. There are 13 Government sanctioned teaching posts in the college, and 02 temporary teaching posts under the Janbhagidari scheme. Each department works individually and in collaboration with other departments to offer the best of education to the students. Students are encouraged and motivated to undertake initiatives in academic and cultural activities. The college also has a Sports Officer who undertakes all sports activities of the college. Many students of the college excel in sports and get selected for State and University level competitions and tournaments. Workshops and lectures are organized by departments for the benefit of students. Owing to covid-19 pandemic many of these workshops and lectures are now being conducted in the online mode.

Institutional Values and Best Practices

The college aims to create an environmentally conscious and technologically equipped campus. Plantation and gardening, installation of CCTV and free Wi-Fi internet facility for students and staff are practices that are being followed in the college.

Innovative teaching methods and approaches are encouraged and included in the teaching-learning process. Communicative skill development, health and hygiene, green campus and digital communication are some of the best practices that has been followed in the college during the last five academic sessions.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT PT. MADHAV RAO SAPRE COLLEGE
Address	Jail Road, Gorakhpur, Pendra Road, Dist. - Guarella-Pendra-Marwahi (C.G.)
City	Pendra Road
State	Chhattisgarh
Pin	495117
Website	https://pmrscollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	K. R. Sahu	07751-220108	9407737450	-	pmrscollege@yahoo.in
IQAC / CIQA coordinator	Devasree Chakravarti	07751-220109	6265453790	-	iqacpmrscollege@gmail.com

Status of the Institution	
Institution Status	Government , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Atal Bihari Vajpayee Vishwavidyalaya	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	25-05-1998	View Document
12B of UGC	25-05-1998	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jail Road, Gorakhpur, Pendra Road, Dist. - Guarella-Pendra-Marwahi (C.G.)	Rural	13.5	1.49

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Higher Secondary	Hindi	480	420
UG	BSc,Science	36	Higher Secondary	Hindi	360	204
PG	MA,Arts	24	UG	Hindi	120	90
PG Diploma recognised by statutory authority including university	PGDCA,Pgdca	12	UG	Hindi	30	30

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				0				11			
Recruited	0	0	0	0	0	0	0	0	3	5	0	8
Yet to Recruit	2				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	0	2	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	3	3	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	0	2	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	1	0	0	1
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	159	0	0	0	159
	Female	465	0	0	0	465
	Others	0	0	0	0	0
PG	Male	24	0	0	0	24
	Female	66	0	0	0	66
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	16	0	0	0	16
	Female	14	0	0	0	14
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	4	13	16	11
	Female	24	28	28	36
	Others	0	0	0	0
ST	Male	84	121	103	99
	Female	221	231	253	256
	Others	0	0	0	0
OBC	Male	44	68	60	72
	Female	148	164	201	192
	Others	0	0	0	0
General	Male	14	13	12	12
	Female	32	31	24	24
	Others	0	0	0	0
Others	Male	2	1	0	0
	Female	11	7	0	0
	Others	0	0	0	0
Total		584	677	697	702

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is prepared and geared up to introduce multidisciplinary/interdisciplinary approach in education that would benefit the students greatly by enhancing their skills and level of comprehension. The collaboration of different faculties, concepts and theories will not only open newer avenues and better opportunities for the students but will also contribute to their development as citizens of the world.
2. Academic bank of credits (ABC):	The institution is an affiliated college. Affiliated to Atal Bihari Vajpayee University, Bilaspur, the college will follow the University guidelines related to the Academic Bank of Credits.

3. Skill development:	The greatest need at present is to provide our students with the necessary skills required for making them employable. The institution is fully prepared to start skill development initiatives in the form of collaboration with Skill Centres of other HEIs and Govt. Skill Development Centres; SWAYAM; and value added programs. These initiatives will provide the added edge to the educational qualification of the students and make them ready for the job market.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college is enthusiastic and fully prepared to start the integration of Indian Knowledge System like teaching Indian language and culture through online/blended mode. A very significant initiative, this inclusion of diversities will help strengthen the national identity of the students.
5. Focus on Outcome based education (OBE):	The college is well prepared to focus on Outcome Based Education and make its teaching-learning process student-centric and based on precise objectives and outcomes. The evaluation process through internal tests, term end examinations and semester examinations are already some of the Outcome Based processes in practice in the institution.
6. Distance education/online education:	The college is all set to offer education through the Distance or the Online mode, a feature that has been put into great practice during the COVID-19 period when teaching-learning was imparted through online classes.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
74	74	74	74	74

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
744	702	697	677	584

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
653	653	653	574	495

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
238	193	134	164	150
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 16**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.6	28.8	63.7	78.9	83.3

4.3**Number of Computers****Response: 9**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is an affiliated college and follows the curriculum as per the guidelines of the university.

The college has got a well thought out and effective curriculum delivery system through which it delivers the university prescribed curriculum effectively. At the beginning of every academic session, the senior faculty members under the guidance of the principal meet and deliberate about the setting up of the time table of the college in accordance with the university academic calendar.

All the important information related to the curriculum design and changes are presented before all the teachers with a view to helping them plan out the process of curriculum delivery. The views of teachers are taken into consideration while chalking out the time table for the academic year.

The college follows the annual pattern of examination for its UG programs and semester form for its PG program. The time table is planned and prepared as per the demands of the university academic calendar and its prescribed curriculum. Teachers prepare their daily diary as per the timetable for an effective delivery of their prescribed syllabus.

There is also sufficient space provided in the university academic calendar for organising various activities such as literary, cultural and sports activities, internal examinations, etc

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Continuous Internal Evaluation (CIE) is an important feature and an integral part of curriculum delivery in an educational institution. The college follows the university academic calendar for curriculum delivery and other academic and co-curricular activities.

The university sends the academic calendar for the academic session that integrates overall activities of the college, including teaching days, evaluation and tests to be conducted, literary, cultural and sports activities

to be organized and so on. This comprehensive university academic calendar is the basis on which the entire academic activity of the college is conducted. The time table drawn on the basis of the prescribed guidelines provided in the academic calendar has tentative time schedules mentioned for tests and examinations.

In the UG and PG level internal examinations are taken as per the guidelines of the university. Semester examinations and annual term end examinations are some of the forms of summative evaluation process followed in the college. Formative evaluation is a continuous process that is undertaken informally by the teachers during their regular classes through a number of class activities like: question-answer sessions, discussion, etc.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 0**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 0**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The college follows the curriculum determined by the affiliating university. Hence issues like ethics, gender, human values etc. are integrated in the form of extra curricular activities. The college works with the mission of providing holistic education to all its students. Crosscutting issues like professional ethics, gender, human values, environment and sustainability are incorporated into the curriculum through the various activities conducted in the college from time to time.

Important days like Gandhi Jayanti are celebrated in the college that inspires and instils the values and principles of Mahatma Gandhi related to ethics and human values among the students. Lectures on topics of Gender Equality are organised by the departments that create awareness among the students. Equal participation is encouraged among the students in all academic, literary, cultural and sports activities.

Student Handbook for the student has been published by the college that is made available to the students for reading in the library. The Handbook gives a glimpse of the ideal concept of being a student and need to inculcate values of self discipline, traditions and focus.

The students take part in the NSS unit of the college and work as active volunteer through various community outreach and social welfare activities.

Lectures related to health awareness, anti-ragging; college campaigns like declaring the campus as 'No Plastic Zone', 'No Tobacco Zone'; Cleanliness drive and plantation activities are all executed with the view of incorporating the values of humanity, community welfare, environmental consciousness and an overall holistic development of the students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5.41

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 28.23**1.3.3.1 Number of students undertaking project work/field work / internships****Response:** 210

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 74.43

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
744	702	697	677	584

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
990	990	990	870	750

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
653	653	653	574	495

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Government Pt. Madhav Rao Sapre College Pendra Road Faculties assesses the learning levels of the students after admission to the first year B. A., B.Sc., and M.A. on basis of marks obtained in previous examination. Mostly students come from villages and low economical family background. Each teacher of the college undertakes special efforts for the both slow learners and advance learners. The college faculties pay attention to both slow learners student and advance learners student through extra classes and remedial classes. All types of academic supports are provided to slow learners and advance learners through library facility and giving them study materials also faculties of this college counselling the students for any type of help. For this The Head of the institution directly engage with all concern faculties for time to time monitor the progress level of both slow learners and advance learners. All faculties give explanation in both English and Hindi for slow learner student so that they can easily understand the concept and score more marks in university exam. The faculty of the college also give guidance for the competitive exam for their betterment. For this they provide books and some financial help to the students. These students are not only assigned to academic exercises but efforts are taken for overall development of the students. Also college organizes various quiz, debate etc. programmes for overall development of the students. The rank holder students are felicitated by the college offering memento and cash prizes every year on Annual Prize Distribution Day.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 47:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The vision and mission of Government Pt. Madhav Rao Sapre College Pendra Road states that the entire process of the college is student oriented and focused on their overall development. Many innovative teaching learning methods are used for the academic enhancement in teaching-learning process as per the suggestions and guidelines of the IQAC. Efforts are taken to make teaching-learning more students centric and making it more experiential, participatory and interactive. Various activities like group discussions, seminars, projects etc. are conducted and modules and posters are displayed by the students for enhancing learning experiences. Some departments of college organize study tours and field visits. All stakeholders of the college are well aware regarding the aspirations of the students. the college follows the educational calendar issued by the University. the college is stringing to produce semiconducting atmosphere for holistic development of students. Each faculty member has strived to make their classroom session interactive, encouraging students to ask questions to ensure they understand the topic issue as well as this followed by many more student-focused such than group discussion, debate, In science stream & Geography, Home Science in arts stream the made of teaching is both theoretical and practical. Experiential learning- Practical approach is adopted in all the disciplines and programmes of study. Many programmes consist of weekly seminars on different topics to give the students practical and experiential learning. The students are given opportunity of presenting various topics of their choice through this process. Teachers demonstrate and student perform practical in the Laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals. First year student of all stream under take project in Environmental study. Engaging Student in community based activities and service with the help of NSS Volunteers such as Benefits of yoga and aware people about how addiction of alcohol and tobacco is so much dangerous for their health which could affect their family and society etc. are propagated to the villagers. So they are getting the chance to learn how valuable and fulfilling it can be giving back to other. The college makes student union appointments every year under Chhatisgarh government regulations. In which students are appointed president, vice president, secretaries and co-secretaries to instill the quality of leadership in students.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teaching and learning are multi-faceted phenomena and that's how we should be thinking about them, right from the start. Books written for beginning teachers, in fact lots of teaching books, focus on techniques. The presence of ICT in education allows for new ways of learning for students and teachers. E-learning or online learning is becoming increasingly popular and with various unprecedented events taking place in our lives, this does not only open opportunities for college to ensure that students have access to curriculum materials whilst in the classroom but also allows them to ensure students outside the classroom such as at home or even in hospitals can learn. Government Pt. Madhav Rao Sapre College has 1 room with ICT facility in which has 1 computer system and LED projector with screen. ICT in education improves engagement and knowledge retention: When ICT is integrated into lessons, students become more engaged in their work. This is because technology provides different opportunities to make it more

fun and enjoyable in terms of teaching the same things in different ways. During the Covid 19 pandemic has changed education forever. The teachers of Government Pt. Madhav Rao Sapre College taken online classes on these period thorough google meet, zoom, webex etc. The COVID-19 has resulted in college shut all across the world. Globally, over 1.2 billion children are out of the classroom. As a result, education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken remotely and on digital platforms. Research suggests that online learning has been shown to increase retention of information, and take less time, meaning the changes coronavirus have caused might be here to stay.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 47:1

2.3.3.1 Number of mentors

Response: 16

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 32.5**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	5	5	5

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 12.56**2.4.3.1 Total experience of full-time teachers****Response:** 201

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The word assessment refers to a systematic process of collecting, understanding, and acting upon the data related to a student. Furthermore, this data help in understanding the students learning about what they know and what they do not know. Also, the performance of a student is done on the basis of their

educational experience. Besides, internal assessment refers to the evaluation of the performance of students on the basis of their internal performance. On the other hand, external assessment (Annual exam) refers to the evaluation of student's performance by outside persons like boards, university exam. Internal assessment is the process in which the teachers and college judge the students' performance on the basis of his performance. Also, this process does not involve any outside person for assessment. The subject teacher prepares these assessments. Furthermore, it is continuous and does not replace exams. It is a suitable evaluation technique and tool. Also, they carry a fixed portion of marks for the assessment. Government Pt. Madhav Rao Sapre College conducts internal exam as per university norms. The programme schedule of internal valuation tests is designed by the college. As per University norms, a comprehensive evaluation is done in every exam and results of this assessment kept confidential. Marks obtained in internal exam reflects their theoretical performance. Score obtained in internal test and Exam indicating their progress. Regular attendance is compulsory to each student for participation in the exam. Internal Exam is conducted according to the university norms for 10% weightage in the final exam.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college exam committee executes its internal exams in a very meticulous manner. Internal exam conducts according to the university norms for 10 % weightage in the final exam. The college released a separate time table for the internal examination. The faculty of the concerned department set the separate question paper for internal exam which kept confidential until the start of the exam. The exam coordinator appoint invigilator for internal examination to ensure a fair, transparent and time bounds exam. During the internal exam the college provide drinking water for the students. The exam coordinator and the Head of the institute regularly examine the internal exam by visiting in the exam room. All exam related grievances are addressed to the exam coordinator of the college. During the examination if there is any grievances in question paper then the concerned faculty immediately take action and resolve the problem. In the internal examination students do not allow any equipment like mobile, digital watch, any unfair materials etc and no outsiders is allowed to enter in the exam room during examinations. If any of the students indulge in any unfair means then the college authority take action against him. After the completion of examination invigilator collects answer sheets from students and send it to concerned teacher. The teachers evaluate the answer sheets in very disciplined manner and kept it confidential. The marks obtained by students directly upload in university portal within in given time.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Our college is affiliated to Atal Bihari Vajpayee University, Bilaspur. We offer undergraduate program under the faculty of Arts, Science and and Post Graduate program in Hindi, Sociology and Political Science. In Arts faculty there are subjects Economics Geography, Political Science, Hindi literature, English literature and Home Science and in Science faculty Botany, Zoology, Chemistry, Mathematics and Physics subjects also. The programme offered by the college is in accordance with curriculum design by the University and are uploaded on College website. The college communicate the program specific and learning outcome to students and parents. For new students, the program and course objective are communicated through prospectus at the time of admission. Programme specific and course specific outcomes are displayed on website. Students are instructed in the classroom about program and course outcome by the teacher of each department in the beginning of each session, the students are made aware of the courses prescribed for the degree after admission. The objective and importance of course outcome, program outcome and program specific outcome are communicated to the teacher and students in the formal way of discussion.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college uses unit test/internal exam/annual examination method to measure the attainment of program specific course outcome. Unit test are taken and answer sheets of the test are shown to the students (Internal exam or annual exam answer sheets kept confidential) and they are made known of their shortcomings. They are suggested way to improve their answers. The answers sheets of the students are valued and marks are given. Annual examinations are conducted according to the schedule set by the university. Attainment of program outcomes and course outcome is reflected by the students result. Unit test are arrange to gain confidence of the students in respective subjects, problems and shortcomings are discussed with the students. The college analyses all the academic result and take essential measures for its

improvement. Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in cultural and sports activity, are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, cultural, sports and other activity etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 79.57

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
238	193	134	164	150

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
242	242	252	197	180

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.11

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 6.25

3.1.2.1 Number of teachers recognized as research guides

Response: 1

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

In 2016, Science stream began in the college; and the college also changed the co-education. it is necessary that students are motivated to participated in appropriate activities to science and science research. College is providing Wi-Fi through-out the campus and the college library is equipped with content books, competition related books so that students can explore their new ideas with the help of these modern era facilities and can also discuss their ideas with the faculties. Due to COVID-19 the college following the government protocol, started online classes for the students. The faculties and student learnt the use of different learning and social media platforms (Google Meet, Zoom, WebEx, hecgonline).

Students who are interested in creative writing are encouraged by the language teachers to write in magazines and other publications. The Science labs provide the students to get a hand on experience and experiment with their ideas. The science students also prepare the models with the help of waste material and present their creativity in different science awareness programmes. External Resource persons are also invited to share their knowledge with the staff and students. These lectures spark the creativity of the students and sharpen their innovativeness. Despite having the limited resources and scarcity of fund, the institute has adopted a positive approach to keep the faculties and the students updated with the latest knowledge in their specialized field of studies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 4**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****Response:** 4**3.3.1.2 Number of teachers recognized as guides during the last five years****Response:** 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Cleanliness: College has initiated Swachhta Abhiyaan in the nearby area of college. Students conducted a survey in the village of Belgahna and made the people conscious about cleanliness of the environment. Students helped the villagers to make soak pits for disposal of unwanted water, which slowly soaks back into the ground.

College students took out a rally, based on “Beti – bachao, Beti –padhao Abhiyan” in Pendra Road. This campaign strives to address various discriminations faced by the girls in society and tries to change the negative mind-set of people about girls. These events like, “Beti- bachao Beti- padhao” help in changing the mind-set of the public to acknowledge the rights of the girl child. College has also organized an assistance programme about the “Sukanya Samridhi Yojna” at a nearby village around the college campus. Students made the public aware about it by explaining the SSY which is an initiative of the Government of India. Students also described that SSY is implemented basically with an aim for the improvement of the girl child.

Health: The college has organized awareness and survey programmes on health and daily life hygiene issue of females in the nearby area of the college.

The NSS unit inculcates social responsibilities among the students and provides a platform to participate in extension activities. The NSS organized a camp for 7 days in Gorakhpur village.

Other Programme: (Nukkad Natak On Road Safety) The institute performed a Nukkad Natak on road safety during the Road Safety Week (11-17 Jan) at different places of Pendra Road. With this performance, students explained about the traffic rules and regulation and also about the safe driving rules.

Employment Guidance and Counselling Programme: The employment guidance and counselling committee organised the counselling programme for student and NIBF director was the resource person. This programme was very much beneficial for students.

Rashtriya Tobacco Niyantran Programme: A health related programme was organized to provide the information about the health problems due to Tobacco (Like Cancer, Ulcer) and how tobacco is harmful to our body.

Different E- QUIZ are conducted (E- quiz on covid-19, E-quiz on international Yoga day, E- quiz on physics) to provide an opportunity for students to learn the new technology and interesting use of internet services.

National Webinar: Students and participants got deep knowledge about the solar power and the future of solar energy in India.

The visible impact of these activities can be seen through an improved understanding of various social issues among the students and teachers. The activities undertaken developed the character and discipline amongst the students, helping them become responsible citizens of the country which will help them in addressing challenging social issues and add value to their academic learning. Even in the lock down period when physical activities were restricted, the college opted for the online platform and organised various awareness programmes (e quiz and webinar) through social media sites about the virus and safety precautions. Students participated very actively in the programme.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 26

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	13	5	3	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 30.89

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
168	579	150	104	73

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 2

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in the year 1989. The whole campus is spread over 13.00 acres. Our institute has sufficient numbers of classrooms, well equipped laboratories and huge library. College has girl's common room, and library with reading room.

In the college, there are 16 classrooms (including laboratories/seminar hall) with proper seating arrangement, appropriate furniture, proper lighting, good ventilation with wide corridors, black and green chalkboard. However the number of students is increasing every year, therefore further expansion is needed.

The college has five (06) laboratories with equipped number of instruments and apparatus in physics, chemistry, botany, zoology, geography and Home Science. There is one computer lab with adequate number of computers for PGDCA students. The entire campus is Wi-Fi enabled

Physics Laboratory: Department of Physics has a managed laboratory. Laboratory is

Equipped with following apparatus-

1. Compound Pendulum
2. Fly wheel
3. Moment of inertia
4. Torsion of a wire
5. Logic Gate
6. Zenor Diode
7. PN Diode
8. Lee disk Method

Chemistry Laboratory: Chemistry laboratory is having one hall chemical and physical laboratory as. Students perform chemical related work in chemical laboratory. They do

Salt analysis, Synthesis of Inorganic and Organic Chemicals. Physical laboratory is equipped with

following apparatus-

1. Digital PH meter
2. Digital photo Colorimeter
3. Digital Conductometer
4. Electronic digital balance
5. Analytical Balance
6. Viscometer
7. Stalagmometer
8. Melting point apparatus
9. Kip's apparatus
10. Water bath
11. Split lamp
12. Chromatographic Jar

Botany Laboratory: Department of Botany has equipped and managed laboratory. Laboratory is following instruments-

1. Museum specimen in sealed jar
2. Dissecting microscope
3. Microscope (long size) compound student
4. Quadrate 50*50cm
5. Gannong Respirometer
6. Former photometer
7. Permanent slide (different specimen)
8. Chromatography jar

Zoology Laboratory: Department of zoology has a managed laboratory. It has different types of Specimens and instruments-

1. Dissecting microscope
2. Compound student microscope
3. Bio-visual chart

Geography Laboratory: Department of Geography has a managed laboratory. It has different types of apparatus and instruments available -

Home Science Laboratory: Department of Home Science has a managed laboratory. It has different types of apparatus and instruments and all kitchen accessories available -

1. Fridge
2. Cooler
3. Washing machine
4. Oven
5. Mixer grinder
6. Electric Sewing Machine
7. Sewing Machine

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a separate Sports Department that encourages sports activities which include indoor and outdoor games. Our college has well equipped gymnasium for the students and staff to stay fit and healthy. The gymnasium has a facility of treadmill, exercise cycle, etc.

The college has a sports ground in campus where various outdoor sports activities are carried out time to time like cricket, volleyball, football, athletic etc. There is a separate sports complex where indoor games are carried out throughout the year like kabaddi, chess, table tennis, badminton etc. Yoga practices are also carried out in sports department.

Different sports teams of our college participated in various sports like kabaddi, cricket, athletic, chess etc. Students participate in different competitions like inter-college, inter-district, inter-university and interstate level competition.

Cultural Activities

Our college organized different co-curricular activities and annual function with the help of cultural committee of college. Different cultural activities are organized like Dance, Singing, Fancy dress, Cooking Competition, Hair Styling Competition, Quiz, Essay competition, Mehendi and Rangoli based on recent social issues on the various occasion. Dance and singing are performed in open temporary stage while essay and quiz competition are carried out in classrooms. Competition related to Rangoli is carried out in corridor. Student enjoy the function and perform all activities with full of energy. For motivating and encouraging, winners of various competitions are awarded by medals, shield and certificate during prize distribution function.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 6.25

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 29.15

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.6	2.2	13.4	9.6	4.1

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

As gateways to knowledge and culture, libraries play a fundamental role in society. The resources and services they offer create opportunities for learning, support literacy and education, and help shape the new ideas and perspectives that are central to a creative and innovative society. College library has valuable collection of more than books 12021 books of different subject which fulfill the needs of students and teachers of different courses. Library has some reference books and reference sources related to different subjects. There is reading room section attached with library where library user can study various books, newspaper etc.

Unfortunately Government Pt. Madhav Rao Sapre College Library is not automated using any Integrated Library Management System (ILMS)

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.89

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.7	0.1	0.83	1.8	1.0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for

online access) during the latest completed academic year

Response: 0.53

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college frequently upgrades IT facilities including Wi-Fi as per the needs and requirements in the last five years. The college has installed the internet connection with campus Wi-Fi facility. Internet facility is provided in the library and galleries, offices, through Wi-Fi. Teachers and students can access Wi-Fi facility in the campus to get additional information and research related queries. The college has updated its IT facilities with the increasing number of computers, printers, scanners, projectors etc. The college campus is under CCTV surveillance to ensure safety and security to its stakeholder's. Students are encouraged to use IT infrastructure, online study resources for broadening their Knowledge horizon.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 83:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 29.15

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.6	2.2	13.4	9.6	4.1

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

For maintaining and utilizing physical, academic and support facilities different committees have been constituted.

- Purchase Committee
- Library Advisory Committee
- Building and Maintenance Committee
- Garden Committee
- Equipment Committee

Purchase Committee

Purchase committee is responsible for purchasing the equipment's, instruments and other items for use in

the laboratories. There is step by step process for procuring books, instruments, equipment's, computer etc. This committee makes enquiry based on requirements, quotations are invited, verified, compared and best suitable is given order keeping in the mind government rules and regulations.

Library advisory committee

The college has constituted library advisory committee includes senior faculties. The committee is responsible for purchase of books, issue and up gradation of library facilities. New books are known to students by their teacher and library staff members. At the end of every year library physical verification is carried out by faculty members and staff to maintain and update library collections.

Building and Maintenance Committee

This committee is responsible for adding new academic infrastructure and maintenance of existing building such as classrooms, seminar hall, laboratories, sports complex and computer labs etc. It also looks after the civil works in the college such as white washing, construction, renovation and other repair work. All work is done by PWD.

Garden Committee

There is a committee including one faculty member from botany background that maintains the greenery and flora of the college. Every year seasonal plants are planted in the college. Garden is being maintaining on regular basis. One gardener is appointed on contractual basis for watering and looks after the garden.

Equipment Committee

College has constituted equipment committee which includes senior faculties. Committee looks after the purchase and maintenance of all equipment's required in various department of the college like laboratory equipment, ICT related equipment, electrical equipment's etc. Equipment's are repaired and maintained on regular basis.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.66

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
422	366	414	417	429

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 96.64

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 230

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Participating in an extra-curricular activity while at college has substantial career benefits; yet graduate employers often look for something more. Assuming a more active role within the students' union, or its numerous societies and sports clubs, is a good idea. There are many elected roles available, with some requiring greater involvement than others. The students union offers numerous paid, full-time sabbatical roles - such as president, vice-president, education officer and welfare officer that can be held for one or two years. First and foremost, elected students have the ability to drive change. By leading campaigns or organising events, they can steer the direction of your society, sports club or wider university, and advance the causes that they and their peers believe in. Representing the academic interests of students is at the heart of all students unions. Being a student representative is so rewarding, especially when you see the change and the impact that you're having on students during their time at university. Many of the passed student of Government Pt. Madhav Rao Sapre College participated and elected in election such as municipality, legislative assembly election , parliament election etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	9	8	12

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Maintaining good relationships with alumni over time is crucial to the success of the College and for any institution. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students. These are just a few of the reasons why alumni are important to the success of the college. Alumni bring in needed revenue through donations, attendance at sports events, etc., which can help institutions weather the "perfect storm" of financial issues that many currently face. Colleges are relying more on private gifts as a source of revenue. There is Alumni Association formed in Government Pt. Madhav Rao Sapre College but unfortunately Alumni association is not yet registered but we are committed for registration. Alumni Association of this college is active. In order to foster a warm

relationship, the College maintains regular contact with the alumni and former faculty through various email groups and social networking sites such as Facebook. The Alumni is very active in promoting, mentoring and guiding the current students of the College. It has worked extensively in connecting the alumni with its Alma Mater through motivational talks, eminent Alumni at various levels. Our former faculty and alumni have been keenly involved in all major college functions such as the annual college festival.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

The college envisions itself as one of the pioneering institutes of the region, providing qualitative holistic education to the students hailing from socio-economically challenged backgrounds and geographically remote areas. It sees itself as an institute that not only provides the students with the necessary academic and employable skills but also with the crucial life skills that will enable them to face life in a balanced and holistic manner and be model citizens of the nation imbued in the values of humanity and compassion.

Mission

The mission of the college is to provide to the Student of the region a holistic and value based qualitative education. It aims to :

- Provide a secure and well conducive environment for the overall development of the relevant employability skills as well human values.
- sensitize the students towards socio-economic issues with the emphasis on gender and human rights as well as on environmental issues through extension activities and also by introducing the students to various co-curricular activities such as literary, sports, and cultural activities.
- prepare the students for availing the opportunity of higher education at the nearby central universities like Indira Gandhi National tribal University in Amarkantak and Guru Ghasidas Vishwavidyalaya, Bilaspur.

- provide practical and employable skills through collaborations with the industry and institutes of higher education and vocational training.

- Prepare judicious and condcientious future citizens through community outreach program under NSS and other institutional initiatives.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

To growth the performance and effectiveness, Government Pt. Madhav Rao Sapre College is decentralized to a terrific extent. Since the college is situated in tribal area many relaxation given to tribal students by the college management. The institute from its establishment adopted the policy of decentralization for the smooth conduct of management. It helps in the major policies of academic and infrastructural development. The important issue like finance, infrastructure and transfer-posting, sectioned of latest post, commencement of latest courses or programmes are dealt with through Department of Higher education. However supervision of academic, co-curricular and extra-curricular activity accomplished through Principal with the assist of various committee such college staff council committee, cultural program committee, college development committee, IQAC committee, Anti-ragging committee, disciplinary committee, Janbhagidari committee, self-finance committee, NSS, Red-cross etc. The various committees are made in charge of implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff and students. Every stake holder of the college teaching, non-teaching staff, students and representative take part in decision-making. In staff council meeting every participating member is free to express his opinion. The Principal is the Head of Office who takes the lead in the governance and management of the college. All the decisions are taken via way of means of the Principal, Coordinator of IQAC, Head of the departments and the office. Matters associated with the departments are mentioned with Principal and IQAC Coordinator via way of means of the heads of the department with inside the meeting. The inputs of those discussions are utilized by the Principal. In this way the institution practices decentralization and participative management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The perspective plan document is an important component of the college strategy development and deployment process. The quality policy is reviewed via Principal's visit and conferences with departments. Academic and Administrative Audit of institute additionally facilitates in reaching its objectives. The institution provides various programs for up-gradation of faculty. Principal encourage faculty members to involve in research. They also motivate faculty to attend the National and International, conferences and present their research paper. The Principal and IQAC cell motivate faculty to attend refresher and orientation courses. The IQAC has reviewed and revised the quality policy with the assist of teaching, non-teaching staff, students, alumni and the alternative stakeholders of the institute. The institution adopts numerous modes to screen and examine specific regulations and plans for powerful implementation and development regularly. Feedbacks are sought from all of the stakeholders verbally and on line for similarly development with-inside the service. This additionally facilitates in the qualitative enhancements of the institution.

The measures have been taken to inculcate quality policy as below:

1. In near future introduction of some more professional program e.g. Law, Geology.
2. To equip a class with ICT facilities and establishment of smart class room.
3. Up gradation of science laboratories.
4. To sensitize the students towards environment, sanitation, wild life and water conservation.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

College Development Committee

College Development Committee is the policy making body which monitors the entire academic and administrative functioning of the college on behalf of Governing body. It is also a grievance redressal body.

Grievance Redressal mechanism

The College has constituted Internal Complaint Committee as per State Government directions. The College has constituted Anti Ragging Cell as per the direction of UGC and State Government. Matters related to exam grievances are taken care of by the examination committee. The constitution of RTI committee is in place as per the guidelines of Department of Higher Education, Government of Chhatisgarh.

Internal Quality Assessment Cell (IQAC)

The College has IQAC committee for quality enhancement. Principal is the chairpersons of IQAC. The IQAC coordinator and the principal works together to maintain dignity and overall development of the college.

Appointment and Service Rules

According to the CG service rules for higher education, all assistant professor and professor is direct recruitment by selection through Chhatisgarh Public Service Commission while the Principal is recruited by promotion. Also other employee of the college is also direct recruitment by selection through CG vyapam and other authorities. The retirement age for Principal, Professor and Assistant Professor is 65 years and other staff retirement age is 62 years.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Government Pt. Madhav Rao Sapre College has several welfare measures for the wellbeing of teaching and non-teaching staff.

For teaching staff:

1. General provident fund, family benefit fund, group insurance gratuity.
2. Dearness allowance, House rent allowance
3. Casual Leave, Half pay leave on medical ground, Earn leave, maternity leave, study leave, Teacher fellowship, summer and winter vacation.
4. For updating their subject knowledge the teaching staff are allowed to participate in the orientation program, refresher program and short term courses as and when they need as the given per the rules of UGC norms.

For Non-Teaching Staff

1. General provident fund, family benefit fund, group insurance gratuity.
2. Dearness allowance, House rent allowance, Dress allowance (only for class iv), Medical allowance (only for class iii/iv employees)
3. Casual leave, Half-pay leave on medical ground, earn leave, Maternity leave.
4. Allotment of government quarter, loans and advance (for class iii/iv employees), Pension.

The Group insurance Scheme (GIS), GPF and NPS for all the employee who falls under its eligibility criteria.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 16.25

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	4	4

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Government Pt. Madhav Rao Sapre College has made a provision of a separate mechanism for the performance assessment for our both Teaching and non-teaching faculty. Each and every faculty to submit their self-appraisal form (API) at the end of academic year. The confidential report (C.R. report) faced on verified factual data is prepared by Principal in consultation with the faculty. The head of the institution scrutinize the details of C.R., mark his opinion and submit to Commissioner, Department of higher education through regional additional director for further action. Principal communicates the feed-back received from the students to the faculty concerned and reviews his/her performance at a personal meeting and makes suggestions to faculty and staff for the improvement also appreciated for their distinguished

performance assessed by students. The Teacher's Academic Diary prescribed by the university gives clear information of all academic, co-curricular and extracurricular contributions of a teacher. Academic diary is maintained by each faculty member. Non-teaching staff are not given any appraisal form but their performance is assessed by the Principal informally by looking at their timely completion of their assigned works in a proper manner. The Principal one on one talks to the non-teaching staff and give required feedback for improving their quality work.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The principal forms the various committees for the utilization of various funds of Janbhagidari, UGC, student union, Youth red-cross society, sports and library. After the external audit the documents are audited by CA regarding external audit of state government fund utilization. External audit of government fund is done by departmental audit through Higher Education and AG. There is a mechanism of departmental audit which is done time to time by the department of higher education and the officials of accountant general office. Government Pt. Madhav Rao Sapre College conducts only external audit. Financial audit is mandatory and account of the college are annually audited by M/S MAHARSHI BHARAT & CO., Chartered Accountants, Tilak Nagar, Shiva JiChowk in Bilaspur District, Chhatisgarh. Each year both Jan Bhagidarisamiti accounts and Self-finance accounts is annually audited by the Chartered Accountants. The audit report is discussed in the College Development Committee (CDC) of the college. After the discussion with CDC, Principal completes the compliance report and submits to The Commissioner, Department of Higher Education. Internal audit inquiry committee of college verified and given important suggestion in the matter of finance.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during

the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In Government Pt. Madhav Rao Sapre College, various departments and units submit their requirements and probable expenditure to Principal and office. They prepare budget and present it before College Development Committee for approval. The College Development Committee reviews financial position of the college and gives its approval. The institute, then, sends it The Commissioner, Department of higher education for further action. The Principal and DDO ensures that the fund is utilized for the specific purpose for which it has been obtained. He monitors and supervises the mobilization of fund. On receipt of any fund, it is recorded in the Head wise appropriation registers. The Principal in consultation with the Purchase Committee/concerned department follow the formalities for utilization of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for the purchase of any material. Beneficiaries are added to the software and the payments are made online through Treasury. Concerned departments are consulted with for optimal utilization of resources and protocols are followed for utilisation of resources in the labs and library. The major sources of receipts/funding for the institution are allotment from the state government, development fee collected from the students (Janbhagidari fund) and self-finance funds. The college follows rules and regulations of Government of Chhatisgarh in issues related with fee structure for various courses such as B. A. and B. Sc. Program like M. A. in Hindi, Sociology and Political Science is self-financed. College runs various self-financed short term courses.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes**Response:**

The Internal Quality Assurance System of the College was started on 17th September 2012. On the day that day the IQAC held its first meeting under the chairmanship of the Principal, Dr.Madhulika Lal.

In its very first meetings held on 17. 09. 2012, the need to get the college evaluated by NAAC was taken up for discussion. With this objective in view, the formation of IQAC of the college was done and information sent to the Higher Education Department.

With the intention of enhancing the quality of education, the efforts of the college has culminated in the opening up of the new stream of science and the PGDCA program.

The suggestions given by IQAC was implemented regarding the preparations required for NAAC. Under the able guidance of the IQAC, the college geared for NAAC evaluation in the academic session of 2016-17. The NAAC team visited the college on 21st and 22nd December 2016, and the college was accredited B grade in its first cycle of accreditation.

After the process of accreditation the college felicitated the community members who had made a significant contribution for the preparation of NAAC.

Working for the qualitative education of students, the IQAC deliberated on the proper planning and implementation of the curriculum according to the university academic calendar. Striving to provide a secure and safe environment for the students, the IQAC in one of its meetings suggested the repair of existing CCTV in the college campus and creation of a help desk and herbal garden. All these suggestions have contributed qualitatively in upgrading the education imparted, and overall environment of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- IQAC periodically reviews the teaching-learning process of the institution in its meetings.
- The admission process undertaken in the college is deliberated upon and directions given for proper implementation of the process.

- Taking initiative for qualitative education, new programs and faculties were incorporated. As a result, Science stream and PGDCA was started in the academic session 2016-17.
- Proposals for starting the new subject of History at UG level and PG program in English, Geography and Economics were sent for Government approval.
- Academic activities were discussed upon and the college Time-Table for the delivery of the curriculum was evaluated in the meetings.
- Feedback is collected from teachers, students and alumni. The feedback is analyzed and a report is made of it.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Government Pt. Madhav Rao Sapre College is always sensitive & empathetic towards social problems pertaining to the girls taking admission in the college & is always concerned with their betterment socially, politically, economically from time to time the college has organized the following programs touching the issue of gender equality.

- Students & faculty members participated in a street rally on the eve of International women's day.

Safety & Security of all the students, teachers, non-teaching staff & the visitors to the college are always the first priority. To ensure a safe Campus & a secured environment the college has embarked upon the following initiatives.

- There is an Anti-Ragging cell & Sexual harassment cell in the college to deal with the problem.
- Maintenance of a First-Aid box by the Red Cross
- Separate washrooms for the male & female Staff.
- Identity Cards issued to all students.
- **Counselling** - The College is willing to nurture a healthy environment for which counselling is provided to both boys & girls if they face any problem regarding their studies or any other personal problem. They approach the teachers for guidance.
- **Common Room** -The College has a girl's common room for the female students of the college.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

1. Solid Waste Management –

Nurturing Environment Consciousness is the aspiration of Govt. PMRS College & so the College has undertaken certain steps to maintain solid waste management. To keep the campus neat & clean. The college has made use of more waste boxes kept in different corners of the campus so that the students, teaching & non-teaching staff use these boxes as a dustbin. The NSS Volunteers also clean the college which is a part of their activity.

1. Liquid Waste Management –

1. The board with meaningful slogans are displayed to bring m
2. In practical labs it is ensured that all the chemicals are safely discarded. Inorganic wastes are neutralized before disposal. Glassware used in the laboratory is washed and rinsed with least quantity of water. Regular maintenance of drinking water tap, RO, drainage and pipe lines is kept by the college support staff.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

India is a country of a multi ethnic culture where people belonging to religious, racial, cultural & lingual identities live together harmoniously. Keeping this view in mind, our college tries to maintain harmony and try to create goodwill among students. Most of the students taking admission in the college are local & belong to the nearby places of Pendra Road. As per government rules, the admission process is carried out. Enough care is taken for specific earmarked seats of each category. In Major Extension activities participation of faculties, student & non -teaching Staff are commendable. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies, & government campaigns. The institute plays an effective role as a catalyst in the area to maintain peace & national integration. The College regularly organize different activities for inculcating the values of tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's Cultural & Communal thoughts directly. The College thereby celebrates Independence Day,

Republic Day, Gandhi Jayanti, Rashtriya Ekta Divas, Bhasha Divas, every year with great honour and respect.

These Programs organized by the college promote greater values of life, love, integrity, fraternity & Patriotism in the minds of the students.

Thus a Sense of Commitment towards nation, Society & responsibility towards humanity at large is instilled in the minds of the students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The Motto of the Institute Promotion of learning itself shows the equality, liberty, fraternity among every stakeholder. The Preamble of the Constitution is displayed in the college campus thus awaring about the fundamental principles, procedures, rights, feeling of brotherhood & a sense of belonging among selves. Every year 26th November is celebrated as “**Constitution Day**” oath ceremony is organised to make this day meaningful.

To Sensitize students, employees o four institution to the constitutional obligations many events are celebrated with fervour.

26th January “**Republic Day**” is celebrated every year to commemorate the adoption of the constitution. On this day flag is hosted, speech on constitution formation & its importance are delivered by faculty members & Principal of the college. The students get to know their duties towards their motherland & also the rights provided to each Individual by our constitution. “**Hindi Bhasha Diwas**“ is celebrated on 14 September in order to encourage people on the need to impart communication skills & Develop proficiency in the National Language .

This promotes the preservation & protection of our National linguistic identity for helping women gain full & equal participation in global development every year on 8th March “**International Women’s Day**” is

celebrated. For the promotion of global health, harmony & peace June 21st is observed as “**International Yoga Day**” which is observed by the faculties, learners & non-teaching staffs of the institute by performing meditation, yoga, pranayama. The day creates awareness about the benefits of yoga in curing many diseases. “**Independence Day**” celebrated annually on August 15 by hosting the national pride tricolor flag at our college premises by the principal .observance of this day makes us aware of our duties towards our nation & help to promote patriotism & national unity. On this day we also remember & commemorate all the great personalities & Freedom Fighters who had played a very important role & sacrificed their lives for bringing independence. As a mark of appreciation to their mentor students of this institution celebrate “Teachers Day” every year on 5th September which is the birth anniversary of the great teacher Dr SarvepalliRadhaKrishnan . “**National Unity Day**” is observed on 31st October by the institute to commemorate the birth anniversary of freedom fighter Sardar Vallabhbhai Patel. To raise awareness of the pandemic caused by “**HIV World Aids Day**” is observed on 1st December.

File Description	Document
Link for any other relevant information	View Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The Code of Conduct is displayed on the website
- 2.There is a committee to monitor adherence to the Code of Conduct
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff
- 4.Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates National festival in the campus. All Students Enthusiastically in such events. The college also organises special programmes on the occasion of the birth or death anniversaries of great Indian personalities. The institution has a system in which reference about epoch making social thinkers of Indian like Mahatma Gandhi, Jawaharlal Nehru, Sardar Vallabh bhai Patel, Bhimrao Ambedkar etc. are made as part of their class schedule on the birth or death anniversaries of the personalities.

- **Gandhi Jayanti Celebrates:** The college celebrates Gandhi Jayanti every year on 2nd October.

As part of this, the NSS unit of the college organises

‘Service Week’ with the motto of Swachh Bharat. Various lectures are also organised on Gandhian Philosophy, teaching & ideals.

- **National Youth Day Celebrations:** National Youth Day is observed on 12th January of every year, the Birthday of Swami Vivekananda.
- **National Unity Day:** Birth Anniversary of Sardar Vallabh bhai Patel is celebrated as National Unity Day on 31st October.
- **Independence Day:** India’s Independence is celebrated every year in the college on 15th August with solemnity.
- **Republic Day:** Republic Day is celebrated every year with flag hosting & talks on national integration, importance of constitution etc.
- **International Hindi Day:** The college organises Hindi day celebration with reading competitions, Hindi poetry recitation, etc.
- **World Cancer Day:** World cancer Day celebrated in the college on 4th February by the students and staff of the college.
- **World AIDS Day:** World AIDS Day Organised in the college on 1st December by the students and staff of the college.
- **Human Rights Day:** Human Rights Day conducted in the college on 10th December by the students and staff of the college.
- **Teacher’s Day:** Teacher’s Day celebrated in the college on 5th September by the students and staff of the college.
- **Children’s Day:** Children’s Day celebrated in the college on 14th November by the students and staff of the college.
- **World Literacy Day:** World Literacy Day Organised in the college on 8th September by the students and staff of the college.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:**1. GREEN CAMPUS****1. Title of the practice : Green Campus****1. Objective of the practice :**

The college is located in Gaurella-Pendra-Marwahi District of Chhattisgarh. Govt. Pt. Madhav Rao Sapse College, Pendra Road is situated in an area well known for its beautiful green cover and favourable weather. Forest land abounds in the region that falls under the Satpuda-Maikal range and is rich in a variety of flora and fauna. In a time when the world is witnessing the wrath of nature due to deforestation and subsequent loss of green cover and global warming, the pristine beauty and sylvan surroundings of the area marks it out as a place of formidable worth. Keeping in view the invaluable wealth that the region has in its essence, the college has adopted the practice of conserving and preserving this green cover. Our students are the future of the nation and it is in their capable and conscious hands that the future of our environment and ecology stands. In order to make them more conscious and aware towards their role as the guardians of their environment, the college has initiated several activities related to the protection and conservation of the environment.

1. The Context

The college has adopted the practice of Green Campus as one of the best practices implemented in the college. Working as a team, the college Staff and Students plant saplings of various trees in the college premises every year during the monsoon. Since the college premises does not have a boundary wall, it becomes a formidable task to protect the young saplings. However many of the trees have survived the harsh cold of winter and extreme heat of the summer to grow up as huge trees that provide shade and green cover to the campus.

The Campus has many Rain trees (*Samanea saman*) within the area of the college garden, and quite a few karanja trees (*Millettia Pinnata*) in the area near the cycle stand of the college. The garden has a Sindur tree (*Bixa Orellana*); Aleo Vera; Ashoka tree (*Saraca asoca*), etc.

The Compost Pit in the college campus provides the necessary organic manure for the trees and plants that ensures a luscious green cover for the college.

1. The Practice:

Govt. Pt. Madhav Rao Sapre College, Pendra Road is situated in an area well known for its beautiful green cover and favourable weather. Forest land abounds in the region that falls under the Satpuda-Maikal range. A Green Campus is an environmental friendly practice that education combined with sustainability. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of mankind. Tree plantation program every academic session has an equal and enthusiastic participation of both students and college staff. A garden is maintained in the college campus that includes ornamental as well as medicinal plants. The college has a water harvesting system that ensures conservation of rain water. To inspire the students to adopt natural and environment friendly methods in cultivation, a compost pit has been dug in the campus that functions as a source of natural manure for the plants. Eco club has been formed under the Gardening Committee of the college that actively engages the students in keeping the college campus green and eco-friendly by ensuring the campus is free of plastics. As part of the green initiative, students are also motivated to be more compassionate and empathetic towards plant and animal life.

Yearly plantation redevelopment of the garden, celebration of van mahotsav, cleaning and manuring of the gardening are done to conserve the green cover of the college.

1. Evidence of Success

The Institution encouraged students to nurture the hobby of gardening as a part of their Environmental Studies project under which they donate a potted plant to the college, which they undertake to care for during the first year of their degree programme in college. Regular weeding and cleaning is done by the students with the help of the college staff as part of maintenance and nurturing of the green campus. Tree plantation program every academic session has an equal and enthusiastic participation of both the student and the college staff.

1. Problems Encountered and Resources Required

Govt. Pt. Madhav Rao Sapre College, Pendra road is situated in the hilly and forests region of Chhattishgarh. The lack of a boundary wall in the college, frequent trees passing by general public, and cattle, shortage of adequate funds are some of the problems encountered by the college.

Resources required by the college for further improvement of its green cover includes financial resources,

boundary wall and appointment of a gardener on regular basis.

Best Practice 2

1. Title of The Practice: Health Awareness

2. Objective:

Government Pt. Madhav Rao Sapre College, Pendra Road is located in the tribal area and most of our students belong to tribal families with low financial status. Since their family members are illiterate, they do not pay attention towards health. College objective is to provide age-appropriate information about health and nutrition to the students in college and promote healthy behaviour among them. Therefore, in order to create awareness about health among the students the institution constituted Red Cross Society under which many programmes are organized for the students and staff of the college. Students are given instructions regarding personal hygiene like bathing, washing hands before and after meal, keep their nails and hair clean, brush their teeth twice a day, use sanitizer regularly, and keep their home and surroundings clean and hygienic.

3. The Context–The region is prone to water borne diseases like typhoid and is also marked as a region prone to malaria. Many of the areas are remote and inaccessible, which makes health and preventive care a casualty for many due to lack of proper awareness about health and hygiene. This has been taken up by the administration of the college as one of the best practices practiced for welfare of the students and the community at large.

4. The Practice- A healthy society builds up a healthy nation. In this context the college focuses one of its good practices on health and hygiene. Most of our students belong to tribal families. The COVID-19 pandemic has unhinged the lives of people across the globe. In particular, more than 30 million college students are home-schooling, yet there is little understanding of how academic workload, separation from school, and fear of contagion lead to a decrease in their health. The novel coronavirus (COVID-19) pandemic has rapidly spread across the globe, causing massive disruptions to everyday life. For this the college conducted special programme on covid-19 and organized quiz competition to create awareness about covid 19. Students are given information about corona (covid-19) disease and suggested measures

for prevention of corona like the importance of wearing mask, social distancing and following rules of hygiene. Students are motivated to improve their hand washing habits and are made aware of the significance of use of soaps and sanitizer. Students are informed about regular hand washing with soap as a preventive measure against the covid-19 pandemic. HIV/AIDS awareness programmes is organized in the college. AIDS Day is also celebrated in the campus to give information to the students regarding AIDS disease. Physical education is given prime importance in our college which is very essential for fitness of the students. Students are made conscious about “sound mind in a sound body”. Students are given information about benefits of exercise that positively affect their psychology, emotions and even spiritual life. ‘The sounder the body, the sounder the mind that resides in it.’ A healthy man is always happy and inclined to work and serve others.

As one of its best practices, the college undertakes various activities for health and hygiene. The institution celebrates International Yoga Day on 21st June. Students are given information about importance of yoga and meditation. World Cancer Day is also celebrated in the campus.

Students are given knowledge about problems related to malnutrition and effects of malnutrition during Nutrition Week. Malnutrition affects chances of survival for children, increasing their susceptibility to illness and reducing their ability to learn. Many children suffer from anemia which is caused by nutritional deficiency of iron and other essential minerals and vitamins in the body. Similar programmes on health awareness, freedom from drugs and tobacco are also conducted in the college with a view to increase the awareness of the students related to the issue.

5. Evidence of Success- The college is creating awareness among the students and now our students are more conscious about their personal health. Mental health problems can impact the academic performance and success of a college student. Poor mental health contributes to lack of motivation and lack of concentration, which can lead to failing grades. Campus-wide mental health resources for students to seek support could be the key to their academic success. The college faculties are in regular in touch with students for any type of problem of theirs. On their part the students also create awareness in their village and society after being motivated by the college. During the covid-19 pandemic, students of our college created awareness among the people in their locality about importance of washing hands with soap, proper sanitization, maintaining physical distance, wearing a mask etc. Mask distribution was also done by our students in their locality.

1. Problem Encountered And Resource Required - This practice is not supported by government and non-government organization. The institution has lack of fund to maintain such practice as the college is situated in tribal region with rural background. As students of this college came from remote area so there is lack of medical facilities in their area. In many places ambulance service is not possible because of uneven terrain.

Students of this college also hesitate to share their problems.

Health care facility and regular counselors in the college will greatly improve the health-related issues of the students. The college requires sufficient financial support and availability of medical expertise in order to better enhance their practice of health awareness in the college.

File Description	Document
Link for any other relevant information	View Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is always known to perform accordingly to its vision. Being established in a region that is geographically remote and populated by socio-economically challenged community of people, the college is the only source of higher education for the maximum number of the youngsters in the area. The college was established in this locality to ensure that it serves as a service to community in accordance with its vision "Empowerment through education". The college functions on the principals and philosophy of human equality and universal brotherhood. In its attempt to provide quality education to the students the college instils in them values of humanity, compassion, equality and integrity. The college has "Zero Tolerance" to any kind of discrimination to any particular student and welcomes all the students with equal respect and dignity. This institution serves to be an instrument of change for many households in the nearby localities. The college shows pride in saying that our efforts have definitely uplifted the lives of several families especially those who were underdeveloped and deprived from pursuing higher education. Many of the students who have attained their degrees from the institution have gone on to pursue higher education from various reputed institutions of the country, while some have equally excelled in gaining employment and earning a livelihood.

In keeping with its motto of providing holistic education to its students and maintaining a student oriented approach, the college has endeavoured to meet the demands of every situation that may arise due to changing circumstances like the unprecedented circumstances of the academic session 2020-21.

In the academic session 2020-21 due to the covid-19 pandemic situation prevalent the college conducted all its classes and contact programmes with students in online mode. In keeping with its vision of providing quality education to students the college and its faculty undertook all the steps that were necessary to maintain the regularity of the teaching. Learning process of the Students through online classes were held regularly for the students to cover the syllabus prescribed. Whatsapp groups were formed for each of the classes that provided all the information related to the academic activities from time to time. Any doubts or problems that the students faced they could easily approach the faculty through the Whatsappgroups and

resolve the issue. The college staff were always available and ready to solve the problems faced by the students during the pandemic.

For this College conduct following programs:

- Mahatama Gandhi Jayanti (Ahinsa Diwas)
- Human Rights Day
- National Unity Day
- Independence Day
- Republic Day
- Counselling on Gender Equity
- Online Quiz On Covid-19
- Coronavirus Awareness Program

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college has ever striven to overcome its challenges and address its weaknesses in the most effective manner. The IQAC in collaboration with the various departments and committees of the college is gearing to start with a series of endowment lectures in the offline/online mode as feasible in the prevailing situation. Add-on course are also to be planned for the coming session and the various departments have been instructed to come up with their proposals.

Concluding Remarks :

Education should increase employability of students. With this aim the institution is taking steps to develop interaction with the industry. Opportunities for internship and practical training are to be incorporated into traditional areas of study. The college is thus trying to upgrade and transform itself as per the changing demands of its stakeholders and is taking positive steps towards furthering the cause of the students through qualitative and student oriented approach towards the teaching – learning process, use of technology and inception of practical and vocational training through collaborative efforts.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 8 Answer after DVV Verification: 16</p> <p>Remark : DVV has made the changes as per EP- 3.1</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 109 Answer after DVV Verification: 201</p> <p>Remark : DVV has made the changes as per 2.3.3</p>																				
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs) Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>367796</td><td>227817</td><td>1343421</td><td>969682</td><td>419546</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3.6</td><td>2.2</td><td>13.4</td><td>9.6</td><td>4.1</td></tr></table> <p>Remark : DVV has converted the value into lakhs only.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	367796	227817	1343421	969682	419546	2020-21	2019-20	2018-19	2017-18	2016-17	3.6	2.2	13.4	9.6	4.1
2020-21	2019-20	2018-19	2017-18	2016-17																	
367796	227817	1343421	969682	419546																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
3.6	2.2	13.4	9.6	4.1																	
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs) Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

71572	13150	83883	182788	105265
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.7	0.1	0.83	1.8	1.0

Remark : DVV has converted the value into lakhs only.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
367796	227817	1343421	969682	419546

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3.6	2.2	13.4	9.6	4.1

Remark : DVV has converted the value into lakhs only.

2.Extended Profile Deviations

ID	Extended Questions				
1.2	Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)				
	Answer before DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	367796	2882927	6370591	7899983	8360886
	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	3.6	28.8	63.7	78.9	83.3